

Declarations of Interest

Any Member attending the meeting is reminded of the requirement to declare if he/she has a personal interest in any item of business, as defined in the Code of Conduct. If that interest is a prejudicial interest as defined in the Code the Member should also withdraw from the meeting.

A G E N D A

(Pages)

1. **Apologies for absence**
2. **Audit Committee Briefing**
To receive a presentation on the role and responsibilities of the Audit Committee.
3. **Minutes**
To confirm the minutes of the meetings held on 12 March 2015 and 26 May 2015. (1 - 4)
4. **Complaints Monitoring Report 2014/15**
To consider report of the Head of Legal and Democratic Services, (5 - 6)
5. **Review of Standards Training for new Members**
To consider report of the Head of Legal and Democratic Services. (7 - 8)
Appendix 1 (9 - 10)
Appendix 2 (11 - 34)
6. **Appointment of Independent Member - Update**
To receive an oral update from the Head of Legal and Democratic Services.
7. **Standards Work Programme**
To receive the current Standards Work Programme. (35 - 36)
8. **Proposed Amendments to the Financial Procedure Rules**
To consider report of the Director of Resources. (37 - 40)
9. **Internal Audit Progress Report**
To consider report of TIAA (41 - 52)
10. **Internal Audit Annual Report**
To receive the Annual Report from TIAA. (53 - 58)
11. **External Audit Annual Fee Letter 2015/16**
To consider report of Ernst and Young. (59 - 62)

12. **Understanding how the Audit Committee gains Assurance from Management**
- To consider report of the Director of Resources. (63 - 64)
- Appendix 1* (65 - 66)
Appendix 2 (67 - 70)
13. **Annual Governance Statement**
- To consider report of the Director of Resources. (71 - 96)
14. **Audit Work Programme**
- To receive the current Audit Work Programme. (97 - 98)
15. **Any Other Business**
- To consider any other business which the Chairman decides is urgent.

The next meeting is due to take place on Thursday, 24 September 2015